



TRIBUNALS  
JUDICIARY

**PRACTICE STATEMENT  
DELEGATION OF FUNCTIONS TO STAFF IN RELATION TO THE SOCIAL ENTITLEMENT  
CHAMBER OF THE FIRST-TIER TRIBUNAL  
ON OR AFTER 1 DECEMBER 2010**

---

1. This Practice Statement applies to social security and child support cases, as defined by rule 1(3) of the Tribunal Procedure (First-tier Tribunal) (Social Entitlement Chamber) Rules 2008 ('the Rules'). It supplements the Practice Statement 'Delegation of functions to staff on or after 03 November 2008' of 30 October 2008.
2. In exercise of the power conferred by rule 4 of the Rules, the Senior President of Tribunals hereby approves that a member of staff appointed under section 40(1) of the Tribunals, Courts and Enforcement Act 2007 may carry out, on or after 1 December 2010, the function of a judicial nature specified in paragraph 3 in the circumstances specified in paragraph 4.
3. The delegated function is, where a party has failed to comply with a requirement in the Rules, to take such action as may be just by waiving the requirement (rule 7(2)(a)).
4. The specified circumstances are where an appellant has stated an intention to withdraw the appeal, at any time before a hearing to consider the disposal of the proceedings (or, if the Tribunal disposes of the proceedings without a hearing, before that disposal), but has not sent or delivered to the Tribunal notice of withdrawal in writing, as required by rule 17(1)(a).
5. In accordance with Rule 4(3) of The Tribunal Procedure (First-tier Tribunal) (Social Entitlement Chamber) Rules 2008, within 14 days after the date that the Tribunal sends notice of a decision made by a member of staff pursuant to an approval under paragraph 2 above to a party, that party may apply in writing to the Tribunal for that decision to be considered afresh by a judge.

**LORD JUSTICE CARNWATH  
SENIOR PRESIDENT OF TRIBUNALS  
01 December 2010**