



Department  
for Work &  
Pensions

DWP Central Freedom of  
Information Team  
Caxton House  
6-12 Tothill Street  
London  
SW1H 9NA

Owen Stevens  
ostevens@cpag.org.uk

[freedom-of-information-  
request@dwp.gov.uk](mailto:freedom-of-information-request@dwp.gov.uk)

[DWP Website](https://www.dwp.gov.uk)

Our Ref: FOI2020/80980

19 January 2021

Dear Owen Stevens,

Thank you for your Freedom of Information (FoI) request received on 17th December. You wrote:

“Please provide a list (or, if this cannot be answered as it would involve creating information, a screenshot) of the data fields into which data is input for the purposes of calculating the UC benefit cap grace period. In addition provide the description for each data field”

**DWP Response:**

We confirm that we do hold the information you have requested.

A copy of the information is provided below:

**Confirm previous earnings from work**

To make sure you get the right amount, you'll need to tell us how much you were paid while you were working.

In the 12 months before you claimed Universal Credit, were there any gaps in your employment?

This doesn't include paid holidays, maternity or paternity leave.

Yes/No

In the 12 months before you claimed Universal Credit, were you living with a partner?

Yes/No

In the 12 months before you claimed Universal Credit, did you earn below £542 per month at any time?

You'll find this on your payslips or bank statements.

Yes/No

How much did you earn from work each month?

You'll find this on your payslips or bank statements.

£ input field for each relevant month

Just to clarify, we do not hold a list as it is part of the Universal Credit Service. We have not provided a description for each data field as it is clear what the question is asking for.

If you have any queries about this letter, please contact us quoting the reference number above.

Yours sincerely,

DWP Central Freedom of Information Team  
Department for Work and Pensions

---

### **Your right to complain under the Freedom of Information Act**

If you are not happy with this response you may request an internal review by e-mailing [freedom-of-information-request@dw.gov.uk](mailto:freedom-of-information-request@dw.gov.uk) or by writing to: DWP Central FoI Team, Caxton House, 6-12 Tothill Street, London, SW1H 9NA.

Any review request should be submitted within two months of the date of this letter.

If you are not content with the outcome of the internal review you may apply directly to the Information Commissioner's Office for a decision. Generally, the Commissioner cannot make a decision unless you have exhausted our own complaints procedure. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

Website: [ICO Contact Information](#) or telephone 0303 123 1113 or 01625 545745