

# **Benefit Cap – considering if a Grace Period can applied**

## **Summary**

How to determine if a Grace Period can be applied to the Benefit Cap

## **Content**

When an exemption to the Benefit Cap does not apply, an account developer (AD) must determine whether the claimant is eligible to a Grace Period.

A Grace Period is a period of 9 calendar months where the Benefit Cap is not applied to a claimant's Universal Credit claim.

If the claimant is not subject to an existing Benefit Cap the AD checks CAMLITE Contact history to see if a Grace Period decision has been made in last 12 months.

If a Grace Period decision has been made in the last 12 months for a claimant or partner, the AD checks to see if the dates of the Grace Period affect the current assessment period. If so, the remainder of the Grace Period can be applied to the benefit cap.

## **New Benefit Cap**

If a Grace Period decision has not been made in the last 12 months, the AD issues a UC46 to the claimant and creates the following CAMLITE task for the return:

- Task Type: Generic Clerical
- Sub Type: Action Required
- Start Task from: 15 days from today's date
- SLA: 3 Days
- Notes: 'UC46 issued (dd/mm/yyyy), if not returned apply Benefit Cap'
- Assigned to: UC – Work Services

See CAMLITE and Work Services Platform notes.