



Freepost DWP Universal Credit  
Full Service

[www.gov.uk/universalcredit](http://www.gov.uk/universalcredit)

Telephone: 0345 600 4272

23 June 2017

Dear ,

## **We cannot backdate your payment to 17/03/2017**

You made a claim to Universal Credit from 06/04/2017. However, you have asked us to consider paying you Universal Credit from the earlier date 17/03/2017.

We are writing to tell you we cannot pay you Universal Credit between 17/03/2017 - 05/04/2017.

The regulations and reasons are explained below:

Any backdating request should be made in the first assessment period (AP). If the first AP has been paid then the claim has been decided and any request after this can only be considered for a month from the date of request not the date of claim. If there is no request for 'backdating' when the claim is made then any subsequent request to claim from an earlier date has to be treated as a new claim for that period – the old claim ceases to exist once decided.

### **Social Security Act 98, s 8 (2) (a)**

Your AP ends on the 05<sup>th</sup> of each month; with payment due on the 12<sup>th</sup>. The first assessment period (06/04/2017 - 05/05/2017) was paid on 12/05/2017, at which date the claim was "disposed of" (for a fixed or indefinite period). Thus any request for backdating after that payment is taken from the date of request and restricted to one month from such date.

Backdating to 17/03/2017 is refused as the maximum period allowed would be one month from the date of request (22/06/2017) and UC has already been paid / will be paid for that period.

Universal Credit, Personal Independence Payment, Jobseeker's Allowance

**What you can do if you disagree with this decision**

If you disagree with this decision, you (or the person who has the authority to act for you) can call or write to us to request a written explanation. You'll need to do this **within 1 month** of the date on this letter.

If you have new information that may affect your claim or you think some information has been overlooked, you can request a mandatory reconsideration. **You must do this within 1 month of the date on this letter.**

We'll look at the decision again and you'll receive a mandatory reconsideration notice telling you the outcome.

You can only appeal a decision after a mandatory reconsideration. Your mandatory reconsideration notice includes details on how to appeal.

Yours Sincerely

On behalf of

K. Jackson

Group Business Manager  
Universal Credit Full Service

We are committed to treating people fairly, regardless of their disability, ethnicity, gender, sexual orientation, transgender status, marital or civil partnership status, age, religion or beliefs. Please contact us if you have any concerns.