

Trusted Intermediaries consent form

Name of Claimant:

National Insurance number:

Date of birth:

Name of Trusted Intermediary:

National Insurance Number:

Date of Birth:/...../.....

A Trusted Intermediary is an individual who you have given explicit consent to act on your behalf with regards to making your Universal Credit claim. Your Trusted Intermediaries details are recorded against your Universal Credit profile

You will be alerted electronically to any information/data your Trusted Intermediary provides and you will have responsibility for any errors and repay any overpayments made as a result of information provided by your Trusted Intermediary.

Your Trusted Intermediary will be able to contact Universal Credit on your behalf regarding your claim by telephone or letter. You are ultimately responsible for the information provided by your Trusted Intermediary.

You may terminate your Trusted Intermediary's authority at any time by writing to us at:

Universal Credit
Post Handling Site B
Wolverhampton
WV99 1AJ

Declaration:

I agree that:

- ☒ I remain responsible for the correctness of my Universal Credit claim even where information has been provided by my Trusted Intermediary.
- ☒ If I am overpaid Universal Credit as a consequence of the information provided by my Trusted Intermediary, I am responsible and will pay back the overpaid amount.
- ☒ I understand that I can withdraw this consent at any time by writing to Universal Credit at the address listed above.

X Signed (Claimant)

Name (print) Da

X Signed (Trusted Intermediary) Date

Name (print)

Signed (Adviser) Date

Name (print)

This form should be read out by the adviser and completed by the claimant with the Trusted Intermediary present before the Trusted Intermediary and adviser sign the declaration to ensure all areas of responsibility are understood.

You can find out more about how the DWP uses your information at <http://www.dwp.gov.uk/privacy-policy/>