

Jobseeker's Allowance

Claim form

jobcentreplus

Department for
Work and Pensions

Part 1

1	Initial date of contact	(DD/MM/YYYY)
2	Date you want the claim to start from?	(DD/MM/YYYY)

Part 2 About you

3	Surname	
4	Other name(s)	
5	Any other surname(s) you've been known by	
6	Title (Mr, Mrs, Miss, Ms or other)	
7	Date of birth	(DD/MM/YYYY)
8	Your address	Postcode:
9	Would you like us to send your post to a different address?	<input type="checkbox"/> Yes <input type="checkbox"/> No go to question 11
10	What is your postal address?	Postcode:
11	Home phone number Mobile phone number Daytime phone number (if different)	
12	Relationship status	Single
13	Are you widowed or a surviving civil partner?	<input type="checkbox"/> Yes <input type="checkbox"/> No – go to question 15
14	Date your husband, wife or civil partner died	
15	Have you been on Jury Service in the last 12 weeks?	<input type="checkbox"/> Yes <input type="checkbox"/> No - go to question 17
16	Dates of your Jury Service	From To (DD/MM/YYYY)
17	Have you been a student or been on any government or vocational (work-related) training scheme during the last 4 years??	<input type="checkbox"/> Yes <input type="checkbox"/> No – go to question 23
18	Was it education or training?	<input type="checkbox"/> Education <input type="checkbox"/> Training
19	Name of course or training programme	
20	Place this education or training happened	
21	Number of hours a week	
22	Start date and OFFICIAL end date of the course of education or training	From To (DD/MM/YYYY)

Part 3 Work

23	Are you working at the moment?	<input type="checkbox"/> Yes <input type="checkbox"/> No go to question 37
24	Employer's name	
25	Who should we contact about this employment? (eg Personnel Department)	
26	Employer's address	

		Postcode:
27	Employer's telephone number	
28	What is your job?	
29	Your usual occupation	
30	Are you self-employed or a Company Director?	<input type="checkbox"/> Yes (If JSA only consider issuing B16) <input type="checkbox"/> No
31	Do you have a staff or payroll number?	
32	How many hours a week do you normally work on average?	
33	Are you paid for this work?	<input type="checkbox"/> Yes <input type="checkbox"/> No
34	How much are you being paid?	per Week
35	Is the work you do voluntary?	<input type="checkbox"/> Yes <input type="checkbox"/> No
36	Can you choose whether you are paid or not?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Part 4 Previous employment		
37	Have you had a job that ended in the last 6 months?	<input type="checkbox"/> Yes <input type="checkbox"/> No go to question 53
38	Dates you worked for this employer	From To (DD/MM/YYYY)
39	Why did this job end?	
40	Employer's name	
41	Who should we contact about this employment? (eg Personnel Department)	
43	Employer's address	Postcode:
44	Employer's phone number	
45	What was your job?	
46	Clock or payroll number	
47	Have you received, or do you expect to receive, any payments because of the job that ended in the last 6 months?	<input type="checkbox"/> Yes <input type="checkbox"/> No
48	Who made this payment? Or who do you expect to make this payment?	
49	Were you self-employed or a Company Director?	<input type="checkbox"/> Yes <input type="checkbox"/> No
50	Employee reference number	
51	Have you got your P45?	<input type="checkbox"/> Yes <input type="checkbox"/> No
52	If not, are you expecting to receive your P45 in the next 2 weeks?	<input type="checkbox"/> Yes <input type="checkbox"/> No
53	Have you worked or claimed benefit outside the United Kingdom in the last 4 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No go to question 64
54	Did you work or claim benefit in the European Economic Area?	<input type="checkbox"/> Yes <input type="checkbox"/> No
55	Which country or countries did you work or claim benefit in?	
56	Were you employed by a foreign employer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
57	Dates you worked?	From To (DD/MM/YYYY)

58	Were you employed by a UK employer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
59	Dates you worked?	From To (DD/MM/YYYY)
60	Were you self-employed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
61	Dates you worked?	From To (DD/MM/YYYY)
62	Did you claim a UK benefit abroad?	<input type="checkbox"/> Yes <input type="checkbox"/> No
63	Dates you claimed a UK benefit?	From To (DD/MM/YYYY)
Part 5 About pensions		
64	Do you receive a pension or annuity?	<input type="checkbox"/> Yes <input type="checkbox"/> No go to question 72
65	When did the pension or annuity start?	(DD/MM/YYYY)
66	How much pension or annuity are you paid?	per Year
67	Does your pension or annuity increase periodically?	<input type="checkbox"/> Yes <input type="checkbox"/> No
68	How often do your pension or annuity payments increase?	Other - please state
69	When do your pension or annuity payments increase?	(DD/MM/YYYY)
70	Name of your pension or annuity provider	
71	Address of your pension or annuity provider	Postcode:
72	Do you expect to start receiving a pension or annuity in the next 3 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No go to Part 6
73	When does the pension or annuity start?	(DD/MM/YYYY)
74	How much pension or annuity do you expect to be paid?	per Week
75	Name of your pension or annuity provider	
76	Address of your pension or annuity provider	Postcode:
77	Do you have a pension or annuity that you could be paid now, but have decided not to take?	<input type="checkbox"/> Yes <input type="checkbox"/> No
78	When should the pension or annuity have started?	(DD/MM/YYYY)
79	How much pension or annuity should you have been paid?	per Week
80	Name of your pension or annuity provider	
81	Address of your pension or annuity provider	Postcode:
Part 6 How we pay you		
<p>We pay money directly into your bank account</p> <p>Many banks and building societies will let you collect your money at the Post Office. We will tell you when we make the first payment and how much it will be for. We will tell you if the amount we pay into the account is going to change.</p> <p>Finding out how much we have paid into the account</p> <p>You can check your payments on account statements. The statements may show your National Insurance (NI) number next to any payments we have made. If you think a payment is wrong, get in touch with the office that pays you straight away.</p> <p>If we pay you too much money</p>		

<p>We have the right to take back any money we pay that you are not entitled to. We may have paid you money you were not entitled to because of the way the payment system works.</p> <p>For example, you may give us some information which means you are entitled to less money. Sometimes we may not be able to change the amount we have already paid you.</p> <p>This means we will have paid you money that you are not entitled to.</p> <p>We will contact you before we take back any money.</p>	
Part 7 Notified amendments	
Have any of the details given originally changed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Which questions have been changed?	
Details of change:	
Part 8 Other information	
Part 9 Claimant declaration	
<p>Before you sign the statement, please read the Declaration below</p> <p>I understand that:</p> <ul style="list-style-type: none"> • If I knowingly give information that is incorrect or incomplete, my benefit may be stopped and I may be liable for prosecution or other action. • I must promptly tell the office that pays my benefit of anything that may affect my entitlement to, or the amount of, that benefit. • The information I have provided will be used to process my claim for Jobseeker's Allowance and may be used to decide my entitlement to other benefits. Some of the information may be checked with other sources. • Any information may be used for other purposes relating to the work of the Department for Work and Pensions. Some information may be given to other government bodies as permitted by law. <p>I declare that:</p> <ul style="list-style-type: none"> • The information I have given on this form is correct and complete as far as I know and believe. <p>Under sections 111A(1A) and 112(1A) of the Social Security Administration Act 1992 it is an offence to fail to notify a change of circumstances promptly.</p> <p>Failure to tell us about a change in your circumstances promptly may result in action being taken against you.</p>	
<p>This is my claim for Jobseeker's Allowance.</p> <p>(Delete as appropriate)</p> <p>I have read and understood the statement. The answers I have given to the questions on this form are correct and complete as far as I know and believe.</p> <p>or</p> <p>The answers I have given to the questions on this form have been read back to me by the Interviewing Agent. I agree they are correct and complete as far as I know and believe.</p>	
Signature	
Date	
Interviewing Agent's Signature	
Date	
End of form	