In acting for you in this case, we need to collect a lot of information about you which we will need, usually, to pass on to other people. If the information is not collected and then given to the appropriate people, the case cannot move forward and we cannot do the work you have asked us to do.

The below sets out the information we will or may (depending on the case) be collecting about you, and who will be given it and why. Who gets what, and if particular evidence/experts are required, depends on the facts of any individual case

At the end of the case (win or lose) the file and all the data in it will be retained in our secure archives for 6 years and then destroyed.

Please also note that the Defendant may itself collect OTHER information about you – e.g. from your public social media accounts – and we have no control over that.

|  |  |
| --- | --- |
| **Data we will collect about you** | **Who will see it and why** |
| Name,AddressDate of BirthNI Number | Your insurerDefendant Barrister Medical ExpertsLiability expertsCourt/judge  | So they can provide insuranceSo they can deal with claimSo s/he can advise and represent youSo expert can provide report on your conditionIf liability is disputed and relevant evidence requiredSo court can make decision about the case |
| GP notesHospital Records | Medical/care/rehab expertsBarristerDefendantCourt (judges) | To prepare medical/care reportTo advise/represent you(only after court proceedings issued; they are entitled to see them)So court has enough information to decide the case |
| Wages/pension details (if relevant to your case) | DefendantPensions expertBarristercourt | To prove wage lossTo prove pension lossTo advise/represent youTo decide the case |
| Benefits Information | BarristerCourt | To advise/represent youTo decide the case |
| Family information – spouse/children details (if they are witnesses/carers) | As above | As above |

Please sign below to confirm you understand that we will be collecting this information and passing it on as required to do the work.

If you do not agree to disclosure of this information, we cannot do the work for you and certainly won’t be able to win the case.

Signed.......................................................Dated....................................